

AGENDA FOR THE
HABILITATION PROCUREMENT PROGRAM
R.I. Gen Laws §37-2.4

There will be a meeting of the Habilitation Procurement Board on **Friday, May 13, 2016 at 9:00 AM** at the Department of Behavioral Healthcare Development Disabilities and Hospitals, Simpson Hall 1st Floor Conference Room, 6 Harrington Road, Cranston, Rhode Island.

MEETING AGENDA –

Call meeting to Order and members present

1. New Business

A. In accordance with R.I. Gen. Laws §37-2.4-2(b)(4) entitled Habilitation procurement board. “Developing, maintaining, and recommending to the chief purchasing officer a preferred procurement contract list of goods and services identified and priced under subdivisions (b)(1) and (2) of this section:”

1. Discussion: Review requisitions and identify if qualify for the Habilitation Procurement program.

- A. URI’s Dining Service Department – Cleaning and pressing of linen; banquet table cloths, table skirts, miscellaneous linens used for decorations; shimmies, table runners, overlays. This is a 3 year contract to begin on 7/1/16 – 6/30/19.
 - The current contract (7/1/13 – 6/30/16) is with Kingston Cleaners as a result of URI Public Bid No. 2366 (see attachment A). The Maher Center did not respond to this bid.
 - The contract for the period of (7/1/10 – 6/30/13) was awarded to Kingston Cleaners as a result of URI Public Bid No. 2016 in which they were total low. (see attachment B)
 - The contract for period of 7/1/07 – 6/30/10 was awarded to the Maher Center as a result of URI Public Bid No. 1648. (see attachment C) Unfortunately, during this contract period there were issues with foreign objects (hair) that was found on the table cloths. URI worked with the Maher Center to resolve these issues.
- B. URI Housing & Residential Life – This is a temporary requirement as there will be renovations with the building that houses URI’s HRL Laundry Facility. The requirement consists of Wash, Dry, Fold bed linen for the Summer Conference in the Residence Halls during the period of June 6, 2016 – June 27, 2016 and July 5, 2016 – August 15, 2016. (see attachment D)

- C. No review needed – this is for informational purposes only. URI solicited a Public Bid for rental of table linens, towels, aprons, mats, mops and the bid was awarded to the Maher Center. See attach tab sheet. (see attachment E)

2. Adjournment

This meeting location is accessible to the handicapped for further information on the buildings accessibility feel free to contact Behavioral Healthcare Development Disabilities and Hospitals (BHDD) Office. Individuals requiring interpreter services for the hearing impaired should notify Christine Botts, BHDDH Office at (401)462-2766 no less than 48 hours before the meeting.